

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 27 August 2015



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Finance, Audit & Performance  
Committee**

Mrs R Camamile (Chairman)  
Mr P Wallace (Vice-Chairman)  
Mr DS Cope  
Mr KWP Lynch

Mr LJP O'Shea  
Miss DM Taylor  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite - Hub on **MONDAY, 7 SEPTEMBER 2015** at **6.30 pm** and your attendance is required.

**Members are reminded that there will be a training session on the statement of accounts at 6pm on the same evening.**

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)  
To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 10 August.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. ISA 260 - REPORT TO THOSE CHARGED WITH GOVERNANCE (Pages 5 - 36)  
Report of the Auditor
7. INTERNAL AUDIT PROGRESS REPORT (Pages 37 - 54)  
Report of the Head of Internal Audit
8. STATEMENT OF ACCOUNTS (Pages 55 - 178)  
Report of the Deputy Chief Executive (Corporate Direction)
9. TREASURY MANAGEMENT (Pages 179 - 186)  
Report of the Deputy Chief Executive (Corporate Direction)
10. AGED DEBT IN COMMERCIAL PROPERTY (Pages 187 - 200)  
Report of the Deputy Chief Executive (Corporate Direction)
11. PERFORMANCE MANAGEMENT FRAMEWORK - 1ST QUARTER (Pages 201 - 210)  
Report of Deputy Chief Executive (Corporate Direction)
12. FINANCE, AUDIT & PERFORMANCE SERVICE REVIEW - CORPORATE GOVERNANCE & ICT (Pages 211 - 216)  
Report of Deputy Chief Executive (Corporate Direction)
13. WORK PROGRAMME (Pages 217 - 218)
14. DISCUSSION ON TRAINING NEEDS OF THE COMMITTEE
15. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

16. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.

17. SECTION 106 DEBT (Pages 219 - 222)

Report of the Deputy Chief Executive (Corporate Direction)